

**Tanglewood Hills HOA  
Minutes of August 24, 2021 Board Meeting  
Video Conference/RingCentral Virtual Meeting**

**Call to Order:** Chair Magali Castillo called the meeting to order at 6:32pm.

**Roll Call:** Present: Magali Castillo, Suzanne Farrell, Pat Lee, Hilary McHenry.

**Approval of Minutes for Board Meeting on July 27, 2021.**

**Motion:** By Chair Castillo to approve Minutes with addition of vote by email July 30 to approve temporary shoring for life safety repairs by I&E at \$20,000 estimate.

**Seconded:** By Director Lee.

**Financial Report for July 2021 as Presented by Management Trust.**

**Motion:** By Chair Castillo to hold off approval until review shows revision of June Financials reflected correctly in July Financials. This will be done by email vote.

**Seconded:** By Director McHenry.

**Vote:** Motion passed.

**ARC Request for A/C Unit 102.**

**Motion:** By Chair Castillo to approve with the additional requirements added to ARC Application per J-2 instruction for specific components needed for exterior wall perforation for A/C installation.

**Seconded:** By Director Lee.

**Vote:** Motion passed.

**7:00pm:** Meeting opened to homeowner and audience questions.

**7:25pm:** Meeting closed to audience questions. Regular meeting ends.

**7:30pm:** Executive Meeting Board Members only.

**8:15pm:** Executive Meeting ends.

**8:16pm: Motion:** By Chair Castillo to adjourn meeting. Meeting adjourned.

**Board Votes between August 24 and September 28, 2021 Meetings.**

**August 31: Email Vote to Close Rental Cap Vote Deadline of 8/31/2021.**

**Motion:** By Director Farrell to close Rental Cap Vote.

**Seconded:** By Chair Castillo.

**Vote:** Motion passed.

**September 1: Decision on Bank Choice for Project Loan Application.**

**Motion:** By Chair Castillo to go with Summit Bank.

**Seconded:** By Director Lee.

**Vote:** Motion passed.

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**Board Votes continued**

**September 7: Email Vote to approve Envelope Repair Update Letter.**

**Motion:** By Director Farrell to approve letter.

**Seconded:** By Director McHenry.

**Vote:** Motion passed.

**September 8: Email Vote to Approve Paying Pending Invoices for Construction Project from Settlement Funds in NW Bank Account.**

**Motion:** By Chair Castillo to approve.

**Seconded:** By Director McHenry.

**Vote:** Motion passed.

**September 17: Review of June and July Financials.**

**Motion:** By Chair Castillo to approve.

**Seconded:** By Director McHenry.

**Vote:** Motion passed.

**September 22: Email Vote on ARC Application for A/C Unit 111.**

**Motion:** By Chair Castillo to approve Application as updated by J2.

**Seconded:** By Director Farrell.

**Vote:** Motion passed.

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Submitted by Suzanne Farrell, Secretary  
September 28, 2021